

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

HP Technical Support

[Company Address]
[City, State, Zip Code]

Dear HP Technical Support Team,

Subject: Complaint Regarding [Product Name/Model] - [Brief Description of Issue]

I am writing to formally express my dissatisfaction with the [product name/model] that I purchased on [purchase date] from [place of purchase]. Unfortunately, I have encountered the following issues:

[List specific issues here, e.g., "The device fails to power on," "There are persistent error messages," etc.]

Despite my attempts to resolve these problems by [describe any troubleshooting steps you've taken, e.g., "following the troubleshooting guide," "contacting customer service," etc.], the situation remains unresolved.

Given my experiences, I would appreciate your prompt attention to this matter. I believe that a solution such as [suggest any resolution you seek, e.g., repair, replacement, refund] would be appropriate and fair. Thank you for your attention to this issue. I am looking forward to your immediate response.

Sincerely,

[Your Name]

[Optional: Any relevant account or order number]