

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Letter of Intent for HP Visa Application

I am writing to express my intent to apply for an HP visa to [country name] to [briefly explain the purpose, e.g., participate in a specific project, work for a particular employer, etc.].

I have [briefly outline your qualifications and experience relevant to the purpose of the visa]. My background in [your expertise/field] has equipped me with the skills necessary to contribute effectively to [the organization or project name].

I am particularly drawn to [mention any specific reasons related to the project or location that motivate you to apply for this visa]. I believe that this opportunity will not only advance my professional career but also enhance cultural exchange.

I respectfully request your support in processing my HP visa application.

Thank you for considering my application.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]