

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[USCIS Address]
[City, State, Zip Code]

Subject: H-2A Visa Petition for [Name of Employee/Worker]

Dear Sir/Madam,

I am writing to submit a petition for an H-2A visa for [Name of Employee/Worker], who will assist us in our agricultural operations. Below are the details pertinent to this petition:

1. ****Employer Information****
 - Employer Name: [Your Business Name]
 - Business Address: [Business Address]
 - Employer Identification Number (EIN): [EIN]
2. ****Employee Information****
 - Full Name: [Name of Employee/Worker]
 - Date of Birth: [DOB]
 - Country of Citizenship: [Country]
3. ****Job Details****
 - Job Title: [Job Title]
 - Job Description: [Brief Description of Job Duties]
 - Start Date: [Start Date]
 - End Date: [End Date]
 - Wage Offered: [Wage]
4. ****Recruitment Efforts****
 - Description of recruitment activities conducted
 - Evidence of recruitment efforts attached
5. ****Conclusion****

We believe this application meets all necessary requirements for the H-2A visa, and we appreciate your prompt attention to this matter. Thank you for considering our petition. We look forward to your favorable response.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Business Name]