

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Relative's Name]  
[Relative's Address]  
[City, State, Zip Code]

Dear [Relative's Name],

I hope this letter finds you well. It's been a long time since we last connected, and I have often thought about you and our family. I wanted to reach out and express my desire to reconnect.

[Share a fond memory or anecdote about the time spent together.]

I understand that there may have been distance or misunderstandings between us, and I sincerely hope we can put that behind us. Family means a lot to me, and it would be wonderful to rebuild our relationship.

[Express your feelings and intentions moving forward.]

I would love to hear about what's been happening in your life. If you're open to it, perhaps we could arrange a call or meet up for coffee sometime soon?

Thank you for considering my message. I look forward to hearing from you.

Warm regards,

[Your Name]  
[Your Preferred Closing]