[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Date] [Recipient's Name] [Recipient's Address] [City, State, Zip Code] Dear [Recipient's Name], I hope this letter finds you well. It has been a long time since we last connected, and I've often thought about reaching out. [Insert a brief personal update about your life and feelings, expressing your desire for reconnection.] I understand that there may have been misunderstandings or unresolved feelings between us. I want to acknowledge that and share my willingness to talk through any feelings or issues we may have faced. [Express your feelings about family and the importance of connection. Offer an invitation to communicate further, whether it be through a meeting, phone call, or another letter.] Thank you for considering my words. I truly hope to hear from you soon. Warm regards, [Your Name]