

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, ZIP Code]

Subject: Travel Letter for HX Visa Application

Dear Sir/Madam,

I am writing to apply for an HX visa to travel to [Destination Country] for [Purpose of Travel, e.g., business, tourism, study, etc.]. My planned travel dates are from [Start Date] to [End Date].

I will be staying at [Hotel/Accommodation Name] located at [Address of Accommodation]. During my stay, I will [briefly explain your planned activities or purpose].

Attached are the necessary documents supporting my application, including [list documents, e.g., travel itinerary, proof of accommodation, financial statements, etc.].

I kindly request your assistance in processing my visa application at your earliest convenience. If any further information is required, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]