

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Recipient's Organization]
[Recipient's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to recommend [Applicant's Full Name] for the HX visa. [He/She/They] have demonstrated exceptional skills and knowledge in [specific field or industry], making [him/her/them] an ideal candidate for this opportunity.

During [his/her/their] time at [Your Organization/Company Name], [Applicant's First Name] has [describe specific achievements, responsibilities, or projects]. [His/Her/Their] contributions have significantly impacted our team and the overall success of our projects. [Include specific examples of the applicant's skills, accomplishments, or experiences related to the HX visa requirements.]

I am confident that [Applicant's First Name] will contribute greatly to [his/her/their] new endeavor and continue to excel in [his/her/their] professional journey. I strongly support [his/her/their] application for the HX visa and believe that [he/she/they] will be an asset to [Recipient's Organization or Industry].

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Title]
[Your Organization]