

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Invitation Letter for HX Visa Application

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally invite you to visit me in [Country] for [purpose of visit, e.g., tourism, business meetings, family visit].

Details of the Visit:

- Duration of stay: [start date] to [end date]
- Accommodation: [details of where the guest will stay]
- Activities planned: [brief outline of activities]

I assure you that I will take full responsibility for your stay in [Country], including [mention any financial support, accommodation, etc.]. Please find attached copies of relevant documents, including [list any included documents, e.g., ID, proof of residence].

Should you need any further information, please do not hesitate to contact me. Looking forward to welcoming you!

Warm regards,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Title/Position (optional)]