

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Title]
[Embassy/Consulate Name]
[Embassy/Consulate Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for HX Visa

I am writing to formally apply for an HX visa to [country] to [briefly explain purpose, e.g., work, study, etc.].

I am [Your Name], a [Your Occupation/Student] from [Your Home Country]. My [experience/qualifications] in [relevant field] will support my application, as I intend to [state your intention].

I have attached all necessary documents, including [list key documents, e.g., passport copy, proof of employment, etc.].

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]