

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear [Consular Officer's Name],

Subject: Application for HX Visa

I am writing to formally apply for an HX Visa to [destination country] for the purpose of [state purpose, e.g., employment, study, etc.]. My personal information is as follows:

Full Name: [Your Full Name]
Date of Birth: [Your Date of Birth]
Nationality: [Your Nationality]
Passport Number: [Your Passport Number]
Duration of Stay: [Proposed Duration]

I have attached the following documents to support my application:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of my passport
4. [Mention any additional relevant documents, such as employment letter, proof of accommodation, financial statements, etc.]

I am looking forward to the opportunity to [briefly state your intentions related to the purpose of the visit, such as gaining experience, education, etc.].

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Position/Title, if applicable]