

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Bank/Company Name]
[Bank/Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Complaint Regarding Inaccurate Money Transfer

I am writing to formally express my concern regarding an inaccurate money transfer that occurred on [date of transaction]. The transaction reference number is [transaction number].

I initiated a transfer of [amount] to [recipient's name or account details], but the funds were either sent to the wrong account or the amount transferred was incorrect. Despite several attempts to resolve this issue by contacting your customer service, I have not received a satisfactory resolution.

Please investigate this matter urgently and initiate the necessary corrective measures to rectify the situation. I would appreciate prompt feedback on the status of my complaint.

Thank you for your immediate attention to this issue. I look forward to your swift response.

Sincerely,

[Your Name]
[Your Account Number] (if applicable)