```
[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]
Subject: Invitation Letter for HN Visa Application
Dear [Recipient's Name],
I am writing to formally invite you to [Country] for the purpose of
[reason for visit, e.g., attending a conference, visiting family, etc.].
Details of the visit are as follows:
- Purpose of Visit: [Detailed explanation]
- Duration of Stay: [Start Date] to [End Date]
- Where You Will Stay: [Address of accommodation]
- Financial Support: [Who will cover expenses, if applicable]
I assure you that I will provide all the necessary support during your
stay, and I am looking forward to your visit.
Please do not hesitate to contact me if you need any further information
or assistance.
Sincerely,
[Your Name]
[Your Job Title, if applicable]
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[Your Signature, if sending a hard copy]