

[Your Name]
[Your Position]
[Your Company/Organization]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

U.S. Citizenship and Immigration Services

[Address of the relevant office]

Dear [USCIS Officer/To Whom It May Concern],

I am writing to provide my strong recommendation for [Applicant's Name] in support of their HN visa application. As [his/her/their] [your relationship e.g., employer, professor, colleague] at [Your Company/Organization] for [duration of your relationship], I have had the opportunity to witness [his/her/their] exceptional skills and dedication first-hand.

During [his/her/their] time at [Your Company/Organization], [Applicant's Name] has consistently demonstrated [specific skills, accomplishments, or qualities relevant to the application, e.g., leadership, innovation, technical expertise]. For example, [specific project or achievement that highlights these attributes].

[Applicant's Name]'s expertise in [specific field/area] has not only benefited our organization but also positioned [him/her/them] as a valuable asset in [industry/sector]. [He/She/They] possess a unique blend of [mention any relevant qualifications or experiences], which I believe will greatly contribute to [his/her/their] success in the United States. Given [his/her/their] capabilities and proven track record, I wholeheartedly support [Applicant's Name]'s application for an HN visa. I am confident that [he/she/they] will excel and make significant contributions to [his/her/their] field in the U.S.

Please feel free to contact me at [your phone number] or [your email address] if you require any further information or specific examples of [Applicant's Name]'s qualifications.

Thank you for considering this recommendation.

Sincerely,

[Your Name]
[Your Position]
[Your Company/Organization]