

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[University/Institution Name]
[University Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally accept the offer of admission to [Program Name] at [University/Institution Name], effective [Start Date]. I am pleased to confirm my intention to enroll and am excited about the opportunity to study in Hong Kong.

As part of the visa application process, please find enclosed the required documents. I understand that I will need this acceptance letter to apply for my Hong Kong student visa.

Thank you for this incredible opportunity. I look forward to being a part of the [University/Institution Name] community.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]