

[Your Name]  
[Your Position]  
[Your Institution/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Position]  
[Hong Kong Immigration Department]  
[Address of the Department]  
[City, Zip Code]

Dear [Recipient's Name],

I am writing to recommend [Student's Name] for a student visa to pursue their studies at [Name of the Institution] in Hong Kong. I have had the pleasure of knowing [Student's Name] for [duration] as their [relationship, e.g., teacher, counselor].

[Student's Name] has consistently demonstrated [qualities, e.g., academic excellence, dedication, strong work ethic]. Their passion for [field of study] and commitment to [specific accomplishments or activities] have made them stand out among their peers.

I believe that studying in Hong Kong will provide [Student's Name] with invaluable opportunities to enhance their knowledge and skills. The cultural and academic environment will greatly benefit their personal and professional growth.

I highly recommend [Student's Name] for the student visa and am confident that they will make a positive contribution to the academic community in Hong Kong. Please feel free to contact me if you require any further information.

Thank you for considering this application.

Sincerely,

[Your Name]  
[Your Position]  
[Your Institution/Organization]