

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

The Director of Immigration  
Immigration Department  
31 Gloucester Road  
Wanchai, Hong Kong

Dear Sir/Madam,

Subject: Immigration Application for [Type of Visa/Residency Permit]

I am writing to formally submit my application for [specific type of visa or residency permit] to reside in Hong Kong. I am a [your nationality] citizen and have a keen interest in [explain reason for moving to Hong Kong, e.g., employment, education, family reunion].

I have attached all required documents as outlined in the application guidelines, including:

1. Completed application form
2. Copy of my passport
3. Proof of employment or admission to an educational institution
4. Financial statements
5. Any additional supporting documents

I believe that my [experience/skills/qualifications] will contribute positively to [specific sector or community in Hong Kong].

Thank you for considering my application. I look forward to your positive response.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]