

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Hong Kong Immigration Department
[Address of the Immigration Department]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for Hong Kong Visa Interview

I am writing to request an interview regarding my application for a Hong Kong visa. My application reference number is [Your Application Reference Number].

I have submitted all necessary documents and would like to discuss further details pertaining to my application. I am available on [provide two or three dates/times you are available] for the interview.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]