

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Teacher's Name]
[School's Name]
[School's Address]
[City, State, ZIP Code]

Dear [Teacher's Name],

I hope this message finds you well. I am writing to discuss [Child's Name], who has been receiving support for dyslexia in your class.

I would like to [mention specific concerns, updates, or observations regarding your child's progress or challenges].

Additionally, I am interested in learning more about [specific teaching strategies, assessments, or resources being used]. Please let me know if we can arrange a time to meet or if you prefer to communicate via email. Thank you for your attention and for the support you provide to [Child's Name].

Best regards,

[Your Name]
[Your Relationship to Child]