

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[School/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Request for Dyslexia Diagnosis Confirmation

I hope this letter finds you well. I am writing to formally request confirmation of my diagnosis of dyslexia, which was conducted on [date of assessment]. The evaluation was carried out by [name of professional/organization], and I believe it is crucial for my ongoing support and accommodations within the educational setting.

As part of my diagnosis, I was informed that I exhibit [briefly describe symptoms or findings]. This has impacted my [academic performance, learning strategies, etc.].

I would appreciate it if you could provide any documentation or records associated with my diagnosis, which will assist in my access to the necessary resources and support.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]