

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Consulate General of the Hong Kong Special Administrative Region]
[Consulate Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Support for Visitor Visa Application for [Visitor's Full Name]

I am writing to support the application of [Visitor's Full Name] for a visitor visa to Hong Kong. [Visitor's Full Name] is [briefly describe your relationship, e.g., a friend, family member, colleague], and intends to visit Hong Kong from [start date] to [end date] for the purpose of [mention the purpose of visit, e.g., tourism, family visit, business]. During their stay, [Visitor's Name] will be residing at [provide accommodation details, e.g., your home address or hotel]. I assure you that I will be responsible for their [mention any financial support, accommodation, travel arrangements, etc.].

Attached to this letter are the relevant documents to support this application, including [list any attached documents, e.g., copies of my ID, proof of residence, financial statements].

I encourage you to grant [Visitor's Full Name] a visitor visa and assure you they will comply with all laws and regulations during their stay in Hong Kong.

Thank you for considering this application. Please feel free to contact me if you require any further information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]