

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Immigration Department  
Government of the Hong Kong Special Administrative Region  
[Address of the appropriate immigration office]

Subject: Application for Hong Kong Visitor Visa

Dear Sir/Madam,

I am writing to apply for a visitor visa to Hong Kong. I plan to visit from [start date] to [end date] for the purpose of [mention purpose, e.g., tourism, family visit, etc.].

During my stay, I intend to [provide brief itinerary or details about your plans in Hong Kong]. I will be staying at [accommodation details, e.g., hotel name and address, or "with family/friends"] and will cover all expenses for the trip, including accommodation, travel, and food.

I have attached the following documents to support my application:

1. Completed visa application form
2. Copy of my passport
3. Passport-sized photographs
4. Flight itinerary
5. Proof of accommodation
6. Financial statements/bank statements
7. Any other supporting documents

I assure you that I will comply with the immigration laws of Hong Kong and will return to [your country] before my visa expires.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature if sending a hard copy]