

[Your Name]

[Your Address]

[City, Postal Code]

[Email Address]

[Phone Number]

[Date]

Immigration Department

Government of the Hong Kong Special Administrative Region

[Immigration Office Address]

[City, Postal Code]

Subject: Application for Extension of Stay as a Visitor

Dear Sir/Madam,

I am writing to formally request an extension of my tourist visa, which is due to expire on [current visa expiration date]. My details are as follows:

- Name: [Your Name]
- Passport Number: [Your Passport Number]
- Current Visa Number: [Your Visa Number]
- Date of Birth: [Your Date of Birth]

I arrived in Hong Kong on [Arrival Date] and have been enjoying my stay. I would like to extend my visit to experience more of the culture and attractions that Hong Kong has to offer. I am requesting an extension of [number of days/weeks you want to extend].

I have attached the required documents for your reference, including:

1. A copy of my passport and current visa
2. Proof of accommodation
3. Financial documents demonstrating my ability to support myself during the extended stay
4. A completed visa extension application form

I appreciate your consideration of my request and look forward to your favorable response.

Thank you for your time.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]