

[Your Name]

[Your Address]

[City, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Immigration Department]

[Address of Immigration Department]

[City, ZIP Code]

Subject: Application for Hong Kong Visa - Letter of Intent

Dear Sir/Madam,

I am writing to express my intent to apply for a [specific visa type, e.g., Employment Visa, Student Visa] to reside in Hong Kong. I am [briefly introduce yourself: your profession, educational background, etc.].

I have received an offer from [Company/Institution Name] for the position of [Job Title/Program], which I believe aligns with my skills and professional background. My employment/start date is scheduled for [start date].

I intend to contribute positively to the [industry/educational community] in Hong Kong through [briefly mention your contributions and goals].

Enclosed with this letter are the necessary documents [list key documents, e.g., offer letter, resume, academic certificates]. I look forward to the opportunity to further discuss my application.

Thank you for considering my application.

Sincerely,

[Your Name]