

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The Visa Office
Hong Kong Immigration Department
[Office Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for Hong Kong Visa

I am writing to formally apply for a visa to visit Hong Kong. My name is [Your Name], and I am a resident of [Your Country]. I plan to travel to Hong Kong from [Start Date] to [End Date] for [Reason for Visit, e.g., tourism, business, family visit, etc.].

During my stay, I intend to [briefly outline your plans, e.g., visit specific attractions, attend meetings, spend time with family, etc.]. I am excited about this trip as it will provide [mention any specific benefits or experiences related to your visit].

To support my application, I have attached the following documents:

1. A completed visa application form
2. A copy of my passport
3. Proof of accommodation
4. Travel itinerary
5. Any additional relevant documents

I assure you that I will adhere to all visa conditions and exit Hong Kong before the visa expires. Thank you for considering my application. I look forward to your positive response.

Yours sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]