

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Sponsorship Letter for Hong Kong Visa Application

I am writing to formally sponsor [Applicant's Full Name], who is applying for a visa to visit Hong Kong. I am a [Your Occupation/Position] currently residing in [City, Country], and I am willing to support [him/her/them] during [his/her/their] stay in Hong Kong.

I confirm that I will provide [Applicant's Full Name] with financial support for the duration of [his/her/their] visit, covering expenses such as accommodation, travel, and daily living costs. [He/She/They] plans to stay in Hong Kong from [Start Date] to [End Date].

Please find attached the following documents to support this sponsorship:

1. A copy of my identification
2. Proof of my financial means (bank statements, pay slips)
3. A copy of my residence permit (if applicable)

I assure you that [Applicant's Full Name] will abide by all regulations during [his/her/their] visit and return to [his/her/their] home country before the visa expires.

Thank you for considering this sponsorship. If you require any further information, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]