

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Immigration Department  
Hong Kong Special Administrative Region  
[Department Address]  
Hong Kong

Dear Sir/Madam,

Subject: Application for Hong Kong Visa

I am writing to submit my application for a Hong Kong visa. I am [Your Profession/Occupation] and intend to visit Hong Kong for [specific purpose, e.g., business, tourism, family visit] from [start date] to [end date].

I have attached the required documents, including [list specific documents such as a passport copy, photographs, proof of accommodation, flight itinerary, financial statements, etc.]. I am confident that my application complies with all requirements as outlined on your official website.

I appreciate your time and consideration of my application. Please do not hesitate to contact me if you require any further information.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]