

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Immigration Department
[Address of the Hong Kong Immigration Department]
Hong Kong

Subject: Appeal for Visa Application - [Your Application Reference Number]

Dear Sir/Madam,

I am writing to formally appeal the decision regarding my visa application (Reference Number: [Your Application Reference Number]), which was [rejected/denied] on [Date of Rejection]. I respectfully request a reconsideration of my case based on the following grounds:

1. ****Background Information****

Briefly outline your situation, including the type of visa applied for and the purpose of your visit to Hong Kong.

2. ****Reasons for Appeal****

Address the specific reasons given for the denial. Provide detailed explanations or evidence that contradict or clarify those reasons.

3. ****Supporting Documents****

Include a list of additional documents you are attaching to support your appeal, such as:

- Letter of employment
- Financial statements
- Invitation letters
- Any other relevant documents

4. ****Conclusion****

Reaffirm your commitment to comply with all laws and regulations during your stay in Hong Kong. Express gratitude for the consideration of your appeal.

Thank you for your time and attention to this matter. I look forward to your positive response.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]