

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Hong Kong Immigration Department
[Address of the Immigration Department]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for Hong Kong Visa

I am writing to formally apply for a visa to enter Hong Kong. I intend to [state purpose of visit, e.g., tourism, business, study, etc.], and my planned dates of travel are from [start date] to [end date].

I have enclosed the following documents to support my application:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of my passport
4. Proof of accommodation in Hong Kong
5. [Any additional documents relevant to your situation]

I am confident that my visit will adhere to the laws and regulations of Hong Kong. Thank you for considering my application. I look forward to your positive response.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]