

[School Letterhead]

[Date]

[Applicant's Name]

[Applicant's Address]

[City, State, Zip Code]

Dear [Applicant's Name],

Congratulations! We are pleased to inform you that you have been accepted to [School Name] for the upcoming academic year. Your hard work, dedication, and commitment to your studies have truly impressed our admissions team.

At [School Name], we offer a vibrant community focused on academic excellence, personal growth, and extracurricular opportunities. We believe that you will contribute positively to our school and thrive in our environment.

Please review the enclosed information regarding registration, orientation dates, and other important details. We encourage you to confirm your acceptance by [specific date] to secure your spot in our incoming class.

Once again, congratulations on your achievement! We look forward to welcoming you to [School Name].

Warm regards,

[Your Name]

[Your Position]

[School Name]

[Contact Information]