

[Your Name]  
[Your Address]  
[City, State, Zip]  
[Email Address]  
[Phone Number]  
[Date]  
[Hiring Manager's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip]

Dear [Hiring Manager's Name],  
I hope this message finds you well. I wanted to take a moment to express my sincere gratitude for the opportunity to interview for the [Job Title] position at [Company Name] on [Interview Date]. It was a pleasure to meet with you and learn more about the innovative work being done at your company.

I truly appreciate the time you took to discuss my background and share insights about the team and company culture. I am very excited about the possibility of contributing to [specific project or value discussed in the interview] and believe my skills in [relevant skills/experience] would be a great fit for your team.

Thank you once again for considering my application. I look forward to the possibility of working together and contributing to the success of [Company Name]. Please feel free to reach out if you need any more information from my side.

Warm regards,  
[Your Name]