

[Your School's Name]  
[School's Address]  
[City, State, Zip Code]  
[Date]

Dear Parents and Guardians,

Subject: School Fundraising Initiative

We are excited to announce our upcoming fundraising campaign, which aims to support various programs and activities at [Your School's Name]. This initiative is crucial for enhancing our students' educational experiences and providing them with essential resources.

[Briefly describe the purpose of the fundraising, e.g., "The funds raised will go toward new classroom supplies, extracurricular activities, and improvements to our facilities."]

To make this effort a success, we invite you to participate in [describe the fundraising activities, e.g., "our bake sale, car wash, or any specific event"]. These events will take place on [dates and times].

Your support, whether through participation or by spreading the word, is greatly appreciated. Together, we can make a significant difference in our school community.

Thank you for your continued support!

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]