

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

U.S. Department of State  
Visa Services  
600 19th Street NW  
Washington, DC 20522

Subject: Inquiry Regarding Diversity Visa Status

Dear Sir/Madam,

I hope this letter finds you well. I am writing to inquire about the status of my application for the Diversity Visa Lottery for the year [insert year]. My name is [insert full name], and my case number is [insert case number].

I submitted my application on [insert submission date] and would like to confirm the current status as well as any additional steps that may be required on my part.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]