

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consular Officer's Name]  
[U.S. Embassy/Consulate Name]  
[Embassy/Consulate Address]  
[City, Country]

Dear [Consular Officer's Name],  
Subject: Request for DV Visa Eligibility Assessment  
I hope this letter finds you well. I am writing to formally express my intent to apply for the Diversity Visa (DV) program and to provide detailed information regarding my eligibility.

1. **\*\*Personal Information\*\***:
  - Full Name: [Your Full Name]
  - Date of Birth: [Your Date of Birth]
  - Country of Birth: [Your Country of Birth]
  - Current Citizenship: [Your Current Citizenship]
  - Passport Number: [Your Passport Number]
2. **\*\*Education\*\***:
  - Highest Level of Education: [Your Highest Level of Education]
  - Educational Institutions Attended: [List of Institutions]
  - Dates of Attendance: [Date Range]
3. **\*\*Work Experience\*\***:
  - Current Employment: [Your Current Job Title and Employer]
  - Previous Job Experiences: [List of Prior Employment with Dates]
  - Skills and Qualifications: [Relevant Skills and Qualifications]
4. **\*\*Eligibility Criteria\*\***:
  - Education: [Explain how you meet the education requirement]
  - Work Experience: [Describe how your work experience aligns with the program's requirements]
  - Immigration Status: [Clarify your current immigration status if applicable]
5. **\*\*Family Information\*\***:
  - Marital Status: [Single/Married]
  - Spouse/Dependents: [Details of Spouse and Dependents]
6. **\*\*Other Relevant Information\*\***:
  - [Any additional information that may support your application]

I believe I meet the eligibility requirements for the Diversity Visa program based on my education, work experience, and background. I kindly request your assistance in reviewing my eligibility and guiding me through the application process.

Thank you for your time and consideration. I look forward to your response.

Sincerely,  
[Your Name]