

[Your Name]  
[Your Position]  
[Your Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Position]  
[HBO Max/Warner Bros. Discovery]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to recommend [Candidate's Name] for a visa to [Country/Location]. As [Candidate's Position/Role] at [Your Company/Organization], [he/she/they] has demonstrated exceptional skills and dedication that I believe will significantly contribute to [specific project or purpose related to HBO].

[Provide a brief overview of the candidate's qualifications, skills, and experience. Include specific examples related to their work that are pertinent to HBO's interests.]

[Discuss the importance of the candidate's presence in the [Country/Location] and how it relates to their work with HBO. Emphasize any collaborations, productions, or initiatives that would benefit from their involvement.]

I firmly believe that granting [Candidate's Name] the visa is not only warranted but essential for the success of our projects and the broader goals of HBO. Please feel free to contact me at [your phone number] or [your email address] if you require any further information or clarification.

Thank you for considering this recommendation.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Position]  
[Your Company/Organization Name]