

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[Scholarship Committee Name]
[Institution Name]
[Institution Address]
[City, State, Zip Code]

Dear [Scholarship Committee/Donor's Name],
I hope this letter finds you well. I am writing to express my heartfelt gratitude for being selected as a recipient of the [Name of Scholarship] at [Institution Name]. This scholarship is not only a tremendous financial support but also a great encouragement for my academic journey. As a [Your Year, e.g., freshman, sophomore] majoring in [Your Major], this scholarship will significantly alleviate my financial burden and allow me to focus more on my studies. I have always aspired to [briefly state your career goals or aspirations], and this opportunity brings me one step closer to achieving my dreams.
Thank you once again for your generosity and support. I am truly honored to be a part of the [Institution Name] community and look forward to making the most of this opportunity.
Sincerely,
[Your Name]
[Your Student ID (if applicable)]