

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee Name]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Dear Scholarship Committee,

I am writing to apply for the [Name of Scholarship] as part of my pursuit of higher education at [Name of HBCU]. As a [Your Year in School, e.g., senior, freshman] majoring in [Your Major], I am passionate about [briefly describe your field of study and interests].

Throughout my academic journey, I have maintained a GPA of [Your GPA] and actively participated in [list any extracurricular activities, clubs, or organizations]. I have also volunteered at [mention any community service or leadership roles], where I developed skills that I believe will help me contribute positively to my community and the HBCU family.

This scholarship would greatly assist me in covering the costs of tuition and related expenses, allowing me to focus on my studies and extracurricular involvement. I am committed to making the most of my education and giving back to my community in the future.

Thank you for considering my application. I look forward to the opportunity to further discuss my aspirations and how this scholarship can help me achieve my goals.

Sincerely,  
[Your Name]