

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

HBO Max

[Company Address]  
[City, State, Zip Code]

Dear HBO Max Customer Service,

Subject: Subscription Issue - [Your Subscription ID or Account Email]

I hope this message finds you well. I am writing to address an issue I have encountered with my HBO Max subscription. Despite being an active subscriber since [Start Date], I have experienced [describe the issue, e.g., login problems, billing discrepancies, content access issues]. I have attempted to resolve this issue by [briefly describe any steps taken, e.g., resetting password, checking payment information], but unfortunately, the problem persists.

I would appreciate your assistance in resolving this matter at your earliest convenience. If you require any further information from my end, please feel free to contact me at [provide your phone number or email]. Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,  
[Your Name]