

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
[DVD Rental Company Name]
[Company Address]
[City, State, Zip Code]

Dear [DVD Rental Company Customer Service],
Subject: Request for Return of DVD

I am writing to return the DVD titled "[DVD Title]" that I rented on [Rental Date]. The rental period is now complete, and I would like to ensure that the DVD is returned in a timely manner.

The details of my rental are as follows:

- Rental Confirmation Number: [Confirmation Number]
- Rental Date: [Rental Date]
- Return Due Date: [Due Date]

I will be returning the DVD to the following address:

[Your Return Address]

Please let me know if there are any specific procedures I need to follow to complete this return or if there are any fees associated with late returns.

Thank you for your attention to this matter.

Sincerely,

[Your Name]