

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee's Name]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Scholarship Committee's Name/Specific Person's Name],  
I am writing to express my sincere gratitude for the opportunity to apply for the HJJ Scholarship. I am currently a [your academic status, e.g., high school senior, college student] at [your school/university] majoring in [your major].

I have a strong academic record and am actively involved in [mention any relevant extracurricular activities, volunteer work, or jobs]. This scholarship would significantly help me [explain how the scholarship will benefit you, e.g., cover tuition, purchase books, etc.].

I am particularly drawn to [mention any specific aspect of the scholarship or organization that resonates with you]. Reaching my academic and professional goals is crucial to me, and this scholarship would assist me in achieving them.

Thank you for considering my application. I look forward to the opportunity to demonstrate my commitment to [relevant field or cause] and the impact of this scholarship on my education.

Sincerely,  
[Your Name]