

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the HGV Driver position listed on [where you found the job listing]. With [number of years] of experience in the transportation industry and a valid [appropriate HGV license], I am confident in my ability to contribute to your team at [Company's Name].

Throughout my career, I have demonstrated a strong commitment to safety and efficiency, successfully completing [number] of deliveries per week while maintaining excellent customer service standards. My experience includes navigating various routes, managing paperwork, and conducting vehicle inspections to ensure compliance with regulations.

Key qualifications include:

- [Specific Qualification/Experience 1]
- [Specific Qualification/Experience 2]
- [Specific Qualification/Experience 3]

I am particularly drawn to [Company's Name] because of [specific reason related to the company or its values]. I am eager to bring my skills to your team and contribute to [specific goals or projects of the company]. Thank you for considering my application. I look forward to the opportunity to discuss my qualifications in further detail.

Sincerely,
[Your Name]