

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, ZIP Code]

Dear [Employer's Name],

I am writing to express my interest in the HGV driver position advertised [where you found the job listing]. With my [number of years] years of experience driving HGVs, a valid HGV license, and a strong commitment to safety and efficiency, I believe I would be a valuable addition to your team.

In my previous role at [Previous Employer's Name], I successfully [describe any relevant experience or accomplishment related to HGV driving]. I have a proven track record of [mention specific skills or responsibilities that relate to the job, e.g., ensuring timely deliveries, maintaining vehicles, etc.].

I am particularly drawn to [Company's Name] because [mention something specific about the company or its reputation]. I am eager to contribute to your team and ensure that every delivery is completed to the highest standards.

Thank you for considering my application. I look forward to the opportunity to discuss my qualifications in more detail.

Sincerely,
[Your Name]