

**\*\*[Your Name]\*\***

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Date]

**\*\*[Employer's Name]\*\***

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the HGV Driver position at [Company Name] as advertised [where you found the job listing]. With my [number of years] of experience in commercial driving and a clean driving record, I am confident in my ability to contribute effectively to your team.

**\*\*Qualifications & Experience:\*\***

- Valid HGV [class type] license
- [Number] years of experience driving HGVs
- Knowledge of transport regulations and safety standards
- [Any relevant certifications or training, e.g., CPC training]

I am known for my time management skills and my ability to navigate efficiently to ensure timely deliveries. Additionally, I prioritize safety and customer service in all my endeavors.

I have enclosed my CV for your consideration. I am looking forward to the opportunity to discuss how my skills and experiences align with the needs of [Company Name].

Thank you for considering my application. I hope to speak with you soon.

Sincerely,

[Your Name]

[Enclosure: CV]