

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Employer's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the HGV Driver position at [Company Name] as advertised [where you found the job listing]. With [number] years of experience in transportation and logistics, along with my [specific qualifications or certifications], I am confident in my ability to contribute effectively to your team.

My experience includes:

- [Specific achievement or responsibility, e.g., "Safely transporting goods across various routes while adhering to all safety regulations."]
- [Another relevant achievement, e.g., "Maintaining accurate records of vehicle inspections and deliveries."]
- [Additional relevant experience, e.g., "Building strong relationships with clients and maintaining a high level of customer service."]

I have a proven track record of punctuality and professionalism, and I take pride in ensuring that all deliveries are completed safely and efficiently. I am also skilled in [mention any specific skills related to the role, e.g., "vehicle maintenance and inspection, GPS navigation, and route planning."]

I am very excited about the opportunity to join [Company Name] and contribute to your team with my skills and dedication. I would appreciate the chance to discuss how my experience aligns with your needs in more detail. Thank you for considering my application.

Sincerely,  
[Your Name]