

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the HGV driver position advertised [where you found the job listing]. With [number] years of experience in the logistics industry and a proven track record of safe and efficient driving, I believe I am well-suited for this role.

In my previous position at [Previous Company Name], I successfully managed [specific responsibilities or achievements that relate to HGV driving]. My commitment to safety and customer satisfaction has consistently resulted in [mention any related accomplishments, such as reduced delivery times, improved client feedback, or adherence to regulations].

I hold a valid HGV license and have completed [mention any relevant training or certifications], ensuring I am fully equipped to meet the demands of this position.

I am excited about the possibility of contributing to [Company's Name] and am eager to bring my skills in [mention any specific skills, such as route planning, vehicle maintenance, etc.] to your team.

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,  
[Your Name]