

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Recipient's Name],

As I prepare to leave Gwalior, I wanted to take a moment to express my heartfelt gratitude to you and the wonderful people I have had the pleasure of knowing during my time here.

Reflecting on my experiences, I am truly thankful for the support, kindness, and memories we have created together. [Include specific memories, experiences, or moments you cherished].

I will always cherish the beauty of Gwalior, from its magnificent forts to the vibrant culture and warm community. While I am excited about the new journey ahead, I will deeply miss all of you.

Please keep in touch. I would love to hear from you and keep the connections alive. You can reach me at [Your Email Address] or [Your Phone Number].

Thank you once again for everything. Wishing you all the best in your future endeavors.

Warm regards,

[Your Name]