

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Office of Admissions]
Grand Valley State University
1 Campus Drive
Allendale, MI 49401

Dear [Recipient's Name or Admissions Committee],
We are pleased to inform you that you have been accepted for admission to Grand Valley State University for the [Fall/Spring] [Year] semester. Your application stood out among a competitive pool of candidates, and we are excited to welcome you to our campus community.

As a new member of the GVSU family, you will have access to our diverse programs, resources, and vibrant student life. We encourage you to explore the academic opportunities available to you and to engage with fellow students and faculty.

Enclosed you will find your acceptance packet, which includes important information on next steps, orientation dates, and housing options. Please confirm your acceptance by [specific date] to secure your place.

Congratulations on your achievement! We look forward to seeing you on campus.

Sincerely,

[Your Name]
[Your Title]
Grand Valley State University
[Contact Information]