

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Recipient's Organization]
[Organization's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Letter of Intent for GVSW

I am writing to express my intention to participate in the GVSW (Global Volunteer Service Week) initiative. My commitment to [briefly state your motivation or alignment with the initiative's goals], aligns with the mission of GVSW to [mention the goals of GVSW].

As a [your profession or relevant experience], I possess the skills and experience necessary to contribute to [specific program or aspect of GVSW]. I believe that my involvement can help achieve [specific goals or objectives relevant to the initiative].

I am particularly interested in [describe any specific projects, roles, or areas of interest within GVSW], and I look forward to collaborating with your team to make a meaningful impact during the event.

Thank you for considering my letter of intent. I am looking forward to the opportunity to contribute to GVSW and support its objectives.

Sincerely,

[Your Name]

[Your Title/Organization, if applicable]