

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Judge's Name]
[Court's Name]
[Court's Address]
[City, State, Zip Code]

Re: Request for Permanent Guardianship of [Child's Full Name]

Dear [Judge's Name],

I hope this letter finds you well. I am writing to formally request the establishment of permanent guardianship for my [relationship to child, e.g., niece, nephew, etc.], [Child's Full Name], born on [Child's Date of Birth].

As of [date], I have been serving as [Child's Name]'s temporary guardian following [brief explanation of circumstances, e.g., parental incapacity, unsafe living conditions, etc.]. Since then, I have taken significant steps to provide a stable and nurturing environment for [Child's Name].

[Insert paragraphs detailing the child's current living situation, emotional and physical well-being, education, and any other relevant information that supports your request for guardianship. Describe your relationship with the child and your ability to meet their needs.]

Additionally, I have ensured that [Child's Name] has access to [list any relevant resources, such as medical care, schooling, counseling, etc.]. I believe that granting me permanent guardianship will serve the best interests of [Child's Name] by providing them with the permanence and stability they require.

I respectfully request that the court consider this letter as part of my application for permanent guardianship. I am willing to provide any further documentation or attend hearings as required.

Thank you for your time and consideration in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title (if applicable)]