

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Letter of Guardianship for [Elderly Parent's Name]

Dear [Recipient's Name],

I, [Your Name], am writing to formally request guardianship of my elderly parent, [Elderly Parent's Name], who resides at [Elderly Parent's Address]. Due to [briefly explain the reason, e.g., declining health, cognitive issues, inability to care for themselves], I believe it is in their best interest to appoint me as their guardian to ensure their well-being and proper care.

As [Elderly Parent's Name]'s child, I have remained actively involved in their care and decision-making, and I am committed to providing them with the support they need. I am prepared to assume all responsibilities associated with guardianship, including [mention specific duties, e.g., managing finances, making healthcare decisions, etc.].

I kindly request the court's consideration of this matter and would be grateful for any guidance on the process required to establish guardianship.

Thank you for your attention to this important issue.

Sincerely,

[Your Signature]
[Your Printed Name]