

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Name of the Court]  
[Address of the Court]  
[City, State, Zip Code]

Re: Legal Guardianship Petition for [Name of Child]

Dear [Recipient's Name],

I am writing to formally petition the court for guardianship of [Name of Child], born on [DOB of Child], who is currently residing at [Child's Address].

1. **\*\*Introduction\*\***

- My name is [Your Full Name], and I am [Your Relationship to Child].
- I have known [Name of Child] for [Specify Duration].

2. **\*\*Reasons for Guardianship\*\***

- [Detail the reasons for seeking guardianship, including any relevant circumstances such as the child's current living situation, the inability of the parents to care for the child, etc.].
- [Include any support or evidence related to the child's needs].

3. **\*\*Capacity to Serve as Guardian\*\***

- I am fully capable of providing for the emotional, physical, and financial needs of [Name of Child].
- [Provide details about your background, resources, and any relevant experience].

4. **\*\*Conclusion\*\***

- I believe that granting me guardianship of [Name of Child] is in their best interest.
- I respectfully request that the court schedule a hearing to discuss this petition.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if submitting a hard copy)]

[Your Printed Name]